

17 July 2018

To: College Deans of Research

Cc: Deputy Vice-Chancellors and Heads of Colleges
Registrar
Deans and Heads of Schools
College Deans for Teaching and Learning
Academic Leaders of Research
Acting Chief Information Officer
Director: Library Services
Directors: College Professional Services
Director: University Language Planning & Development
Managers: Academic Services

The Executive Management Committee has on 28 June 2018 approved a new process for the collection of doctoral thesis abstracts and their subsequent translation into isiZulu as required by Rule DR9. All doctoral candidates will submit their thesis abstracts in English to their respective College Research Office. The College Deans of Research will submit these to Mr Khumbulani Mngadi, the Language Coordinator in the University Language Planning and Development Office for expert translation services.

The Language Coordinator's contact details are: **Email:** doctoralrule9b@ukzn.ac.za / **Extension:** 1873/1921. Each College Research Office will submit the final doctoral thesis abstracts after examination, at least one (1) week before graduation to the ULPDO.

The final thesis together with the translated abstract will then be available electronically through a Translation Management System in the University Libraries.

Issued by Professor Bala Pillay
Acting DVC: Teaching and Learning

PROFESSOR BALA PILLAY, Acting DEPUTY VICE-CHANCELLOR: Teaching and Learning
Postal Address: 2nd Floor, Francis Stock Building, Howard College Campus, UKZN, Durban, 4041
Telephone: +27 (0) 31 260 2988 **Facsimile:** +27 (0) 31 260 3360 **Email:** pillayb1@ukzn.ac.za **Website:** www.ukzn.ac.za